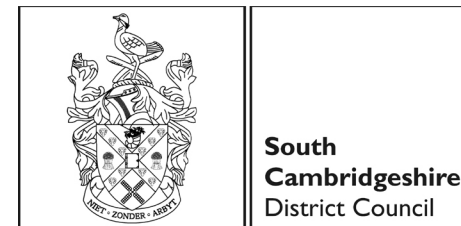


NOTICE OF KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 between 16 January and 24 April 2014



Notice is hereby given of:

- Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Maggie Jennings on 01954 713029 or by e-mailing Maggie.Jennings@scambs.gov.uk*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Ray Manning
Councillor Simon Edwards
Councillor Pippa Corney
Councillor Mark Howell
Councillor Mick Martin
Councillor David Whiteman-Downes
Councillor Tim Wotherspoon
Councillor Nick Wright

Leader of the Council
Deputy Leader and Finance and Staffing
Planning Policy and Localism
Housing
Environmental Services
Corporate and Customer Services
Northstowe
Planning and Economic Development

Key and non-key decisions expected to be made from 16 January 2014

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Green Deal: Action on Energy and Delivery Plan Key	Leader's Portfolio Meeting	16 January 2014		Leader of Council Siobhan Mellon, Parish Energy Project Officer	Report (publication expected 8 January 2014)
Grant-aided Activity Update Non-Key	Leader's Portfolio Meeting	16 January 2014		Leader of Council Clare Gibbons, Development Officer	Report (publication expected 8 January 2014)
Revenues and Benefits Performance Report Non-Key	Finance and Staffing Portfolio Holder Finance and Staffing Portfolio Holder	21 January 2014 15 April 2014		Finance and Staffing Portfolio Holder Katie Brown, Revenues Manager, Dawn Graham, Benefits Manager	Report with Q2 Performance (publication expected 13 January 2014) Report with Q3 Performance (publication expected 7 April 2014)
Treasury Management Quarterly Investment Review Non-Key	Finance and Staffing Portfolio Holder Finance and Staffing	21 January 2014 15 April 2014		Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate	Report (publication expected 13 January 2014) Report (publication

Key and non-key decisions expected to be made from 16 January 2014

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
	Portfolio Holder			Services, John Garnham, Head of Finance, Policy & Performance, Sally Smart, Principal Accountant Financial & Systems	expected 7 April 2014)
Members' Allowances 2014/15 Non-Key	Council	23 January 2014		Leader of Council Maggie Jennings, Democratic Services Officer	Report with recommendation from the Independent Remuneration Panel (publication expected 15 January 2014)
Localised Council Tax Support Scheme 2014/15 Key	Council	23 January 2014		Finance and Staffing Portfolio Holder Dawn Graham, Benefits Manager	Report and Scheme (publication expected 15 January 2014)
Annual Pay Policy Statement 2014-15 Non-Key	Council	23 January 2014		Leader of Council Susan Gardner Craig, Human Resources Manager	Report with recommendation from the Employment Committee held on 13 January 2014 (publication expected 15 January 2014)

Key and non-key decisions expected to be made from 16 January 2014

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
<p>Interim Council approach to mortgagee in possession clauses (pending a full review of the affordable housing supplementary planning document)</p> <p>Non-Key</p>	<p>Planning Policy and Localism Portfolio Holder</p>	<p>11 February 2014</p>		<p>Planning Policy and Localism Portfolio Holder</p> <p>Schuyler Newstead, Housing Development & Enabling Manager, Fiona McMillan, Legal & Democratic Services Manager and Monitoring Officer, Keith Miles, Planning Policy Manager</p>	<p>Report and Statement (publication expected 3 February 2014)</p>
<p>Local Development Scheme Update</p> <p>Non-Key</p>	<p>Planning Policy and Localism Portfolio Holder</p>	<p>11 February 2014</p>		<p>Planning Policy and Localism Portfolio Holder</p> <p>Keith Miles, Planning Policy Manager</p>	<p>Report (publication expected 3 February 2014)</p>
<p>Local Development Framework Annual Monitoring Report 2012-13</p> <p>Non-Key</p>	<p>Planning Policy and Localism Portfolio Holder</p>	<p>11 February 2014</p>		<p>Planning Policy and Localism Portfolio Holder</p> <p>Keith Miles, Planning Policy Manager</p>	<p>Report (publication expected 3 February 2014)</p>

Key and non-key decisions expected to be made from 16 January 2014

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
<p>South Cambs Local Plan - Consultation responses and consideration on whether to submit for examination</p> <p>Key</p>	<p>Planning Policy and Localism Portfolio Holder</p> <p>Special Council</p>	<p>11 February 2014</p> <p>13 March 2014</p>		<p>Planning Policy and Localism Portfolio Holder</p> <p>Keith Miles, Planning Policy Manager</p>	<p>Report and appendices including recommendation to Council if agreed by the Portfolio Holder (publication expected 3 February 2014)</p>
<p>NORTHSTOWE s.106: Shortfall in Funding</p> <p>Key</p>	<p>Cabinet</p>	<p>13 February 2014</p>		<p>Northstowe Portfolio Holder</p> <p>Jo Mills, Planning and New Communities Director</p>	<p>Report (publication expected 5 February 2014)</p>
<p>Waste Partnership Joint Working Arrangements</p> <p>Key</p>	<p>Cabinet</p>	<p>13 February 2014</p>		<p>Environmental Services Portfolio Holder</p> <p>Paul Quigley, Head of Environment Commissioning</p>	<p>Report (publication expected 5 February 2014)</p>
<p>Position Statement: Finance, Performance and Risk</p> <p>Non-Key</p>	<p>Cabinet</p>	<p>13 February 2014</p>		<p>Corporate and Customer Services Portfolio Holder</p> <p>John Garnham, Head of Finance, Policy &</p>	<p>Report: Quarter 3 (publication expected 5 February 2014)</p>

Key and non-key decisions expected to be made from 16 January 2014

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
				Performance, Richard May, Policy and Performance Manager	
<p>Corporate Plan Priorities 2014-2019</p> <p>Key</p>	<p>Cabinet</p> <p>Council</p>	<p>13 February 2014</p> <p>27 February 2014</p>		<p>Corporate and Customer Services Portfolio Holder</p> <p>Richard May, Policy and Performance Manager</p>	<p>Report and Plan with recommendation from Cabinet (publication expected 5 & 19 February 2014)</p>
<p>Medium Term Financial Strategy (General Fund budget 2014/15 including Council Tax setting), Housing Revenue Account (including housing rents), Capital Programme 2014/15-2018/19 and Treasury Management Strategy (Revised 2013/14 and 2014/15)</p> <p>Key</p>	<p>Cabinet</p> <p>Council</p>	<p>13 February 2014</p> <p>27 February 2014</p>		<p>Finance and Staffing Portfolio Holder</p> <p>John Garnham, Head of Finance, Policy & Performance</p>	<p>Report and appendices with recommendations to Council (publication expected 5 February 2014)</p>
<p>Write Offs</p>	<p>Finance and Staffing</p>	<p>Not before 20 February</p>		<p>Finance and Staffing</p>	<p>Decision notice that</p>

Key and non-key decisions expected to be made from 16 January 2014

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Key	Portfolio Holder	2014		Portfolio Holder Katie Brown, Revenues Manager	includes a list of write-offs (publication of decision not before 20 February 2014)
Swavesey Byways Rate 2014-15 Non-Key	Council	27 February 2014		Environmental Services Portfolio Holder Pat Matthews, Drainage Manager	Report with recommendation from the Swavesey Byways Advisory Group (publication expected 19 February 2014)
Mobile Warden Scheme: Grants 2014/15 Key	Environmental Services Portfolio Holder	18 March 2014		Environmental Services Portfolio Holder Iain Green, Environmental Health Officer (Public Health Specialist)	Report (publication expected 10 March 2014)
Cross-border Waste Collection: Service Level Agreement with Cambridge City Council Key	Environmental Services Portfolio Holder's Meeting	18 March 2014		Environmental Services Portfolio Holder Paul Quigley, Head of Environment Commissioning	Report (publication expected 10 March 2014)
Community	Planning and Economic	20 March 2014		Planning and Economic	Report (publication

Key and non-key decisions expected to be made from 16 January 2014

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Infrastructure Levy (CIL): Charging Schedule Key	Development Portfolio Holder Cabinet	10 April 2014		Development Portfolio Holder James Fisher, S106 Officer	expected 12 March 2014) Report to agree charging schedule following consultation (publication expected 2 April 2014)
Planning Service Improvement Plans Update Non-Key	Planning and Economic Development Portfolio Holder	20 March 2014		Planning and Economic Development Portfolio Holder Nigel Blazeby, Development Control Manager, John Koch, Planning Team Leader (West)	Report (publication expected 12 March 2014)
Planning: Review of pre-application fees Key	Planning and Economic Development Portfolio Holder	20 March 2014		Planning and Economic Development Portfolio Holder Nigel Blazeby, Development Control Manager, John Koch, Planning Team Leader (West)	Report (publication expected 12 March 2014)

Key and non-key decisions expected to be made from 16 January 2014

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Children and Young People's Plan Key	Cabinet	10 April 2014		Environmental Services Portfolio Holder Gemma Barron, Partnerships Manager & Interim Sustainable Communities Team Leader	Report and Plan (publication expected 2 April 2014)
Ageing Well Strategy Key	Cabinet	10 April 2014		Environmental Services Portfolio Holder Gemma Barron, Partnerships Manager & Interim Sustainable Communities Team Leader, Iain Green, Environmental Health Officer (Public Health Specialist)	Report and Strategy (publication expected 2 April 2014)
Health and Well-being Strategy Key	Cabinet Council	10 April 2014 24 April 2014		Environmental Services Portfolio Holder Gemma Barron, Partnerships Manager & Interim Sustainable Communities Team Leader, Iain Green, Environmental Health	Report and Strategy with recommendation to Council (publication expected 2 April 2014)

Key and non-key decisions expected to be made from 16 January 2014

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
				Officer (Public Health Specialist)	